

分期繳納申請書  
Installment Application

(限金額新臺幣20萬元以下案件專用)

(Only for cases whose fee amounts are not exceeding NT\$200,000)

執行案號 Case number :

承辦股別 Section :

應納金額 (利息及必要執行費用另計) : 元

Total fee amount (interest and enforcement expenses to be calculated separately) : NT\$ [-]

申請人 Applicant (即義務人 Obligor) (負責人 Responsible

person: )，因下列事由，無力一次繳納，請求以表列分期方式繳納，如有一期未按時繳納，貴分署得廢止分期，並願受強制執行。

Due to the following reasons, the applicant is unable to pay off the outstanding amount in one-time settlement and hereby applies for an installment plan. If the applicant fails to pay any installments on time, the branch can revoke the installment plan and proceed with compulsory enforcement.

(一) 現無工作或雖有工作但收入於支出家中生活費用後所剩無幾

Currently unemployed or employed but has nearly no money remaining after deducting living expenses.

(二) 家中有小孩或父母須扶養 Need to raise children or parents.

(三) 公司已結束營業 Company has ended its business operations

(四) 目前負債中 Currently in debt

(五) 其他原因 Other reasons

(六) 檢附文件 Attachments

(或另郵寄補送 Or to be supplemented by postal delivery)

期別 Installment	繳納日期 Due date	分期金額 Installment Amount	繳納方式 Method of Payment	現金金額 Cash amount	支票號碼 Check No.	備註 Remark
1						
2						
3						
4						
5						
6						

申請人 Applicant:

負責人 Responsible person:

(如係公司請蓋公司及負責人印章，個人請簽名蓋章)

(If company, please affix company seal and seal of responsible person; if individual, please sign and seal.)

身份證 ID Card No.:

住 址 Address:

電 話 TEL:

此致 To

法務部行政執行署 \_\_\_\_分署

\_\_\_\_\_ Branch, Administrative Enforcement Agency, Ministry of Justice

中 華 民 國 年 月 日

Date of Application (DD/MM/YY) \_\_\_\_/\_\_\_\_/\_\_\_\_

移送機關代理人簽章 Signature of Agent of the Referral Authority

書記官 Clerk

行政執行官 Enforcement officer

分署長或授權人員 Director of branch or authorized officer