**法務部行政執行署 分署檔案及行政資訊應用申請書**

**APPLICATION TO ACCESS FILES AND ADMINISTRATIVE INFORMATION**

**Branch, Administrative Enforcement Agency, Ministry of Justice**

編號No. ：

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名Name | | 性別Sex | | 出生年月日Date of Birth | 身分證明文件字號  Personal I.D. No. | 住（居）所、聯絡電話  Domicile (Residence), Contact Phone No. | |
| 自然人申請人Natural Person Applicant: | | 男Male □  女Female □ | |  |  | 地址Address: | |
| 電話Phone: (H) (O)  e-mail: | |
| ※代理人  ※Representative:    與申請人關係：  Relationship with applicant:  ( ) | | 男Male □  女Female □ | |  |  | 地址Address: | |
| 電話Phone: (H) (O)  e-mail: | |
| ※法人或非法人團體名稱：  ※Name of juridical person or non-juridical group:  地址：  Address:  （法人或非法人團體之代理人、管理人或代表人資料請填於前開自然人申請人欄位）(Please fill in the information of the agent, manager or representative of juridical person or non-juridical group in the above natural person applicant column.) | | | | | | | |
| 序號  Serial No. | 檔號  File No. | | 檔案名稱或內容要旨  Name of File or Summary of Content | | | | 申請項目（可複選）  【閱覽、抄錄】【複製】  Application (tick all that apply)  ‘View, Transcribe’ ‘Duplicate’ |
| 1 |  | |  | | | | □ □ |
| 2 |  | |  | | | | □ □ |
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| 10 |  | |  | | | | □ □ |
| ※序號 有使用檔案原件之必要，事由：  ※The need and reason why access to the original of Serial No. is required: | | | | | | | |
| 申請目的Purpose of Application:  □個人或利害關係人資料查詢To inquire personal information or as an interested party □學術研究Academic research  □新聞刊物報導News or publication report □業務參考Reference for business  □其他（請敘明目的） Other (please explain the purpose in detail): | | | | | | | |
| 此致 法務部行政執行署 分署  Respectfully Submitted to **Branch, Administrative Enforcement Agency, Ministry of Justice**  申請人簽章： ※代理人簽章：  Signature of Applicant: ※Signature of Representative:  申請日期： 年 月 日  Date of Application: | | | | | | | |

# 填表說明

# **Statement for Filling in the Form**

1. ※標記者，請依需要填入，其他欄位請填具完整。If marked with ※, please fill in as needed; please fill in other columns completely.
2. 身分證明文件字號請填列身分證字號、國籍及護照號碼或中華民國居留證號。For Personal I.D. No., please fill in ID Card No., Nationality, Passport No., or R.O.C.(Taiwan) Resident Certificate No.
3. 代理人如係意定代理人者，請檢具委任書；如係法定代理人者，請檢具相關證明文件影本。申請案件屬個人隱私資料者，請檢具身分關係證明文件。If the representative is a designated representative, please attach the power of attorney; if he/she is a legal representative, please attach copies of the related documents. If the application relates to personal information, please attach documents to establish identity and relationship.
4. 申請人為法人或非法人團體者，請附登記證影本。If the applicant is a juridical person, or non-juridical group, please attach a copy of the registration certificate.
5. 申請書填具後，得以書面通訊或其他方式送法務部行政執行署 分署。After completing the application, the application may be delivered to \_\_\_\_\_\_ Branch, Administrative Enforcement Agency, Ministry of Justice in either writing or other methods.